



**Agenda for a meeting of the
Development Committee
on Tuesday 11 August 2015 at 15:30
at the BPA Office
5 Wharf Way, Glen Parva, Leicester LE2 9TF**

Car parking

Please do not park in the car parking spaces opposite the BPA Office as these belong to our neighbours, All Weather Windows, who have asked us not to use their spaces during the daytime.

- 1 **Apologies for absence** Ian Rosenvinge
- 2 **Declarations of interest**
- 3 **Minutes**
To note that the minutes (circulated) of the meeting held on Tuesday 16 June 2015 have already been approved by the Committee, ratified electronically by the Council, and published on the BPA website bpa.org.uk/member/agendas-and-minutes/
- 4 **Matters arising not covered elsewhere on the agenda**
 - 4.1 Minute 35.3 - IT budget - IT Strategy Group (next meeting is on Thursday 24 September)
 - 4.2 Minute 41 - Indoor skydiving: discussion with UK indoor skydiving operators about FAI indoor skydiving First Category Events - agenda item 7 of tonight's meeting of full Council
 - 4.3 Minute 46 - 'BPA Stay safe' teardrop flags
 - 4.4 Any other matters arising not listed above.
- 5 **Liaison with official agencies for sport** - Oral update from Secretary
- 6 **Insurance**
Tony Butler, Chief Operating Officer, to update orally.
- 7 **Election of Council 2016**
Paper circulated.
- 8 **Database specification for tender**
To note that Graham Spicer consulted on his draft tender specification with a meeting of BPA staff on 14 July.
- 9 **Weekend Council meetings outside British Summer Time**
Brian Cumming to speak to this item (paper recirculated)
- 10 **Development Action Plan 1 July 2015 to 30 June 2016**
 - 10.1 Order a trial run of BPA Buffs – Chair **Achieved**
 - 10.2 Research the future options for membership cards (plastic/virtual/photocards/bar codes, etc) **Referred to September meeting of ITSG and for consultation with DZO SIG in January**
 - 10.3 Commission an external expert on sports development to prepare report on possible need, and if so options, for a development/performance plan for skydiving (possible budget £2K) - Paper circulated **In progress**
 - 10.4 Research the positives and negatives of seeking Investors in People status for BPA – Secretary **In progress**
- 11 **BPA DZOs Specialised Interest Group meeting: EMCC Nottingham, Friday 29 January 2016.**
Tony Butler, Chief Operating Officer, and Secretary to update orally on planned speakers.
- 12 **BPA Archive Project** - update (paper to be circulated)
- 13 **Any other business** - to be notified to the Secretary by no later than noon on Friday 7 August.
- 14 **Dates of meetings for the remainder of 2015**
 - Tuesday 6 October at 15:00
 - Saturday 5 December at 12:30at the BPA Office, Glen Parva, Leicester LE2 9TF.

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Distribution: Council, Treasurer, Vice Presidents, Staff and Editor