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**Agenda for a meeting of  
Council  
on Tuesday 16 February 2016 at 18:00  
at the BPA Office, 5 Wharf Way, Glen Parva, Leicester LE2 9TF**

**1 Apologies for absence**

**2 Declarations of interest**

- 2.1 Register of elected members' interests
- 2.2 Declaration of interests for this meeting

**3 Minutes**

To note that the minutes (circulated) of the following meeting have already been approved and ratified electronically by the Council, and published on the BPA website [bpa.org.uk/member/agendas-and-minutes/](http://bpa.org.uk/member/agendas-and-minutes/)

- 3.1 The Council meeting held on Tuesday 1 December 2015.

To consider for ratification the draft minutes of the following meeting (circulated)

- 3.2 The Council meeting held on Saturday 30 January 2016.

To note the draft minutes of the following meetings, which will be considered for approval at their next respective meetings

- 3.3 The General Meeting held on Tuesday 1 December 2015 (previously circulated)
- 3.4 The AGM held on Saturday 30 January 2016 (circulated)

**4 Matters arising from the December and January minutes not covered elsewhere on the agenda, including**

- 4.1 December, page 2, minute 84.2 - Review of BPA grievance and disciplinary procedures - minute 71.3 - Chair
- 4.2 December, page 2, minute 84.3 - Allan Hewitt's case at Sport Resolutions - Chair
- 4.3 December, page 3, minute 87 - Independent review of BPA procedures in relation to the World Cup in Wingsuited at Skydive Netheravon, 25-29 May 2015
- 4.4 December, page 3, minute 88 - Discussion with UK indoor skydiving operators about FAI indoor skydiving First Category Events, etc
- 4.5 December, page 3, minute 89.1.1 - Special resolution to AGM 2016 for variations to the Articles - carried unanimously at AGM
- 4.6 December, page 6, minute 91.3 - Competitions Co-ordinator
- 4.7 Any other matters arising not listed above.

**5 Finance**

- 5.1 Management accounts and membership numbers update (circulated).
- 5.2 Action Plan budget 2016/7
- 5.3 Drop Zone Defence Fund – notes (circulated) on DZDF meeting on 30 January.
- 5.4 Any other finance matters.

**6 Liaison with CAA**

Oral report from Tony Knight, BPA Liaison Officer with CAA

**7 Report on the 66<sup>th</sup> IPC Plenary Meeting: Frankfurt, Germany: 19-24 January 2016**

John Smyth MVO (UK Delegate) and John Hitchen (UK Alternate Delegate). Paper to follow as available.

.../continued

**8 Royal Aero Club**

- 8.1 Report from John Smyth MVO (Delegate) and Craig Poxon (Alternate Delegate).
- 8.2 RAeC Awards 2015 - BPA has been advised by RAeC that the presentation ceremony for the 2015 Awards will take place at the RAF Club on Wednesday 18 May and the Awards will be presented by the President of RAeC - HRH the Duke of York.
- 8.3 Including Patron's Lunch (Street Party for 10,000 in the Mall) on Sunday 12 June - to consider allocation of the two tickets for which BPA has bid, in the event that they are awarded by RAeC.

**9 Strategy - Pursue excellence; improve retention; refurbish premises**

- 9.1 (i) Strategy awayday: Wednesday 17 February at the Leicester Hilton;  
(ii) Next Director training day (for those who did not attend the course last year) - organised by the Sport & Recreation Alliance in London on Friday 18 March.
- 9.2 Improve retention
- 9.3 Refurbish premises - staff have held two further meetings with the architect (update to be circulated)

**10 Belbin team role assessment**

Report circulated.

**11 Annual Committee Action Plans 2016/7**

Chair to remind the meeting that the aim is to finalise the Action Plan (Communications, Competitions and Development) at the next meeting of Council on 19 April. In formulating their Action Plans, the Chair asks Committees to take account of how much work is already scheduled for 2016, including a strategy review feeding into a review of committee structure; the planned premises refurbishment; the new web portal; and the database and media partner tenders.

**12 Reports from the Committees, etc, of the Council**

- 12.1 To discuss points arising from the minutes (previously circulated) of the Communications Committee meeting held on Tuesday 1 December 2015. These minutes have already been approved, ratified and published electronically.
- 12.2 To discuss points arising from the minutes (previously circulated) of the Development Committee meeting held on Tuesday 1 December 2015. These minutes have already been approved, ratified and published electronically.
- 12.3 To discuss points arising from the minutes (previously circulated) of the Competitions Committee meeting held on Tuesday 24 November 2015. These minutes have already been approved, ratified and published electronically.
- 12.4 To discuss and ratify the draft minutes (to follow) of the STC meeting held on Thursday 4 February 2016.
- 12.5 Oral report by the Committee Chairs on this afternoon's meetings of Committees: (i) Communications, (ii) Development, and (iii) Competitions committees.

**13 Application for Affiliation - Skydive Oxford**

Application, on BPA Form 147, to be circulated.

**14 Any other business - to be notified to the Secretary by no later than noon on Friday 12 February.**

**15 Dates of future meetings in 2016**

Tuesdays 19 April, 14 June, 9 August, 4 October and 29 November 18:00 at the BPA Office.