The object of this paper is to encourage aircraft Operators and/or Pilots to share information, following an occurrence or incident. Identities will only be revealed with the informant’s permission. Please fill in each section with as much detail as possible. If you do not wish to fill in a section, for the purpose of staying anonymous, strike a line through the section with a pen.

### Aircraft type
- Registration
- Operator
- Date
- Time
- Location/Position/Runway

<table>
<thead>
<tr>
<th>Day</th>
<th>Night</th>
<th>Twilight</th>
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</thead>
<tbody>
<tr>
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</tbody>
</table>

### Nature of Flight
- Tandem
- Static Lines
- AFF
- FS
- FF
- Mixed
- Other (State): [ ]

### Flight Phase
- Parked
- Taxiing
- Take Off
- INT CLIMB
- CLIMB
- Jump Run
- Cruise
- Descent
- Approach
- Landing

### Environment Details
- Wind Speed
- Type
- HT
- 8th
- Rain
- Snow
- Sleet
- Hail
- Visibility
- ICING
- Turbulence
- Dry
- Wet
- Ice
- Snow
- Slush

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<th>Dir</th>
<th>Speed MPH</th>
<th>Type</th>
<th>HT (B)</th>
<th>8th</th>
<th>Rain</th>
<th>Snow</th>
<th>Sleet</th>
<th>Hail</th>
<th>Visibility</th>
<th>ICING</th>
<th>Turbulence</th>
<th>Dry</th>
<th>Wet</th>
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<table>
<thead>
<tr>
<th>Weather</th>
<th>Light</th>
<th>MOD</th>
<th>Heavy</th>
<th>KM</th>
<th>L</th>
<th>M</th>
<th>s</th>
<th>L</th>
<th>M</th>
<th>s</th>
<th>CAA Category of Airfield</th>
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</thead>
<tbody>
<tr>
<td>Wind</td>
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</table>

Brief Title of Occurrence/Incident

Description of Occurrence/Mistake/incident

continue overleaf as necessary
The following information is voluntary, anonymity will be respected

<table>
<thead>
<tr>
<th>Pilots Name</th>
<th>Name of informant</th>
<th>No of years flying Experience</th>
<th>Total flying hours</th>
<th>Total hours on type</th>
<th>Total hours in last six months</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Age</td>
<td></td>
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</tbody>
</table>

If report is submitted voluntarily (ie, not subject to mandatory requirements).

<table>
<thead>
<tr>
<th>Can identities be disclosed?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature of Informant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Address or Telephone No. (if reporter wishes to be contacted privately)</td>
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<td></td>
</tr>
</tbody>
</table>

ORGANISATION COMMENTS-ASSESSMENT/ACTION TAKEN/SUGGESTIONS TO PREVENT