



**British Skydiving**  
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## Member Development Committee (MDC)

Minutes of the meeting held on

**Tuesday 2 August 2022 at 18:00**

Virtual meeting via Microsoft Teams

<b>Present:</b>	Mark Bayada	-	Chair
	Mary Barrett	-	Vice Chair
	Kate Lindsley	-	
	Rob Hartley	-	INED
<b>In attendance:</b>	Tony Butler	-	Chief Operating Officer (COO)
	Lise Moore	-	Secretary
	Jeff Montgomery	-	STO
	Liz Ashley	-	Editor, Skydive the Mag
	Craig Poxon	-	Chair of Council
	Martin Soulsby	-	Vice President
	Natasha Higman	-	
	Liam Domin-Goddard	-	Communications Officer
	Eleanor Southworth	-	
<b>Apologies:</b>	Adrian Bond		
<b>Observers:</b>	Karl Kojro		
	Felix Guzkowski		
	Edward Hewett		
	Robin Hyde Chambers		

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The meeting was recorded to assist with minute taking.

The Chair started the meeting, but due to connectivity issues passed the Chair to Mary Barratt, who completed the meeting after item 22/22

Some items were taken out of agenda order, but minutes were recorded in agenda order.

Item	Minute
20/22	<b><u>Declarations of Interest</u></b> Declarations of any conflict of interest would be taken at the relevant item.
21/22	<b><u>Minutes of the Previous Meeting</u></b> The minutes of the previous meeting held on 3 May had been circulated electronically before the meeting and agreed upon.
22/22	<b><u>Matters Arising</u></b> None
23/22	<b><u>Finance</u></b> Lise spoke to the MDC budget which showed that the only budget item that had costs against was the development event that took place at Bridlington.

24/22

**Report from Coaching Roadshows Review Working Group**

Mary Barratt spoke to her paper circulated before the meeting.

She gave a brief insight into why the working group came about for the benefit of the observers.

The paper recommended that the Development event Scheme (DES) be introduced replacing the Skills Coaching Roadshows from the start of the season in 2023. The emphasis of the scheme is to develop skills and embed people into the skydiving community.

A discussion took place about the time needed to implement and launch the scheme.

**Proposal received.**

That MDC accepts the recommendation from the Coaching Roadshows Review Working Group that the DES is implemented as a replacement for the skills coaching roadshows.

Proposer Mary Barratt, second Rob Hartley

Against none, abstain none

**Proposal carried.**

Mary, Lise, and Craig to have a meeting to discuss the timing of putting the recommendation to the Council

*Action: Mary / Lise / Craig.*

Mary and Liam to have a meeting to discuss the communications plans to implement and launch the scheme

*Action: Mary / Liam*

Thanks were given to the Mag editor for the coverage of the recent development event in the magazine.

25/22

**Report from Coaching Structure Working Group**

Martin Soulsby spoke to his report circulated before the meeting.

For the benefit of the observers, Martin gave a brief outline of how this working group came about and what work had been done to date.

He updated the committee that Ofqual had approved the qualification. A pilot study day had recently happened at HQ, with membership services advised of the requirements that will be needed when a coach renews their qualification.

Discussions took place around the requirement for an annual budget line for this. It was agreed that British Skydiving would have an annual budget to provide the first years of membership to UK Coaching from the date of starting a course until the 31 March of the same membership year. Thereafter the coach will be responsible for their membership, which may be collected as part of the annual subscription process.

A cap on the annual budget was suggested to be £4,000.

**26/22**      **Equality, Diversity, and Inclusivity Sub-Committee**

Mary Barratt spoke at the meeting. There had been two meetings of the subcommittee since the last MDC meeting, and both sets of minutes had been included in the meeting papers circulated before the meeting.

At the first meeting, the subcommittee had looked at the 5-year plan and worked on some of the immediate items on that plan, including looking at some of the most commonly used forms.

Ongoing research is being done around gender transition in sports, including questioning and accepting the SCEG report as the focus of Government policy on gender transition.

**27/22**      **Communications to Members and Beyond**

**27.1 Skydive the Mag**

Liz Ashley firstly welcomed Liam Domin-Goddard to the first MDC meeting since he started as Communications Officer. She stated that she and he were having fortnightly meetings.

**Warners**

Their contract was due to run out later this year, however, an extension was negotiated towards the end of last year with them. Warners are saying that they are still losing money on the contract and won't renew the contract on the same basis. A group, consisting of Adrian, Liz, Tony, Lise, and Liam is looking at alternative providers alongside considering the implications of a digital-only mag.

**27.2 Digital Communications**

Growth is continuing over all our social media platforms. The Communications Officer is considering ways to increase engagement and is looking at using video files and photos of events that take place across the skydiving community as a means to do this.

**28/22**      **Election**

Mary, Craig, and Kate declared an interest in this item as they are all up for re-election this year.

After a lengthy discussion on the election process, it was agreed that MDC puts a recommendation to Council that;

- External links are not allowed in a candidates statement,
- Business activities are changed to Conflicts of Interest
- That the voting time be compressed to two weeks in the new year.
- Candidate statements are published ahead of the vote opening
- The provider hosts hustings ahead of the election opening.

*Action; MDC Chair*



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**29/22**      **DZO-SIG Meeting**

At the last Council meeting, it was suggested that there be a meeting with the drop zone operators to discuss a number of our agreements that cover our relationships with the drop zones.

It was agreed that a meeting is held between Craig, Lise, Tony, and Nicola to discuss suggested updates to the affiliation agreement. This may be in the form of a Teams meeting or by the use of a collaborative document if those people are not available at the same time because of availability.

*Action: Tony / Craig / Lise / Nicola*

**30/22**      **AGM Timing**

Natasha Higman spoke about her paper circulated before the meeting regarding the timing of the AGM and the clash it has over the past few years created with ISC meetings.

Following lengthy discussions, a proposal was received.

**Proposal received**

Wherever possible, all contracts for the AGM / Expo timing avoid clashes with international events and delegate opportunities, and the AGM / Expo takes place a week later rather than earlier in January.

Proposer, Rob Hartley, second Kate Lindsley

Abstain, none, against none

**Proposal carried**

**31/22**      **Any Other Business**

None

Mark Bayada wanted to express his thanks to Mary for chairing the meeting at short notice.

Special thanks were given to the observers who attended the meeting.

**32/22**      **Dates of the Next Meeting**

The next meeting is:

1 November 2022

[Secretary's note: The Chair has asked if this could be a physical meeting at HQ to start mid-afternoon and would like members of the committee to make their comments regarding this to him or the Secretary]

There being no further business, the meeting closed at 20.00 (2 hrs).



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### Action Summary

Item	Action	By
24/22	Meeting to discuss the timing of putting the development Event scheme to Council	Lise/Mary/Craig
24/22	Meeting to discuss communications plan for the Development Event Scheme	Mary/ Liam
28/22	Put a recommendation to Council for the Election	Mark
29//22	Meeting or collaborative document to outline the changes necessary to the Affiliation agreement	Lise / Tony / Craig / Nicola