



British Skydiving
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APPLICATION FOR PARACHUTE TRAINING ORGANISATION (PTO)
AFFILIATION TO THE BRITISH SKYDIVING

British Skydiving is the trading name of **British Parachute Association (BPA) Limited** the National Governing Body for Skydiving (Sport Parachuting) within the United Kingdom of Great Britain and Northern Ireland. Patron: HRH The Prince of Wales. British Skydiving (BPA Ltd) is a not-for-profit company limited by guarantee registered in London, number 875429. Registered office: BPA Ltd, 5 Wharf Way, Glen Parva, Leicester LE2 9TF. VAT registration number 239 4696 20. British Skydiving is governed by a Council of Management, who are the Directors of British Skydiving, 10 of whom are elected by the Full (voting) members of the Association, and 2 of whom are independents appointed at the AGM.

A **British Skydiving Parachute Training Organisation (PTO)** is defined as any organisation (Club, Centre, School, Association etc) Affiliated to British Skydiving for the purposes of conducting skydiving operations in accordance with the requirements of the British Skydiving Operations Manual. Application to become a 'British Skydiving Parachute Training Organisation (PTO)' is open to any appropriate organisation, whether incorporated as a corporate body or otherwise constituted. Application is open to unincorporated associations such as membership clubs or centres and teams, as well as incorporated (limited) companies, etc. Whatever the legal status of the operating organisation, any such organisation whilst Affiliated to British Skydiving is referred to hereafter as a 'British Skydiving Parachute Training Organisation (PTO)' or 'Affiliated Parachute Training Organisation (PTO)'.

DETAILS OF OPERATOR

Legal status of operator (limited company, unincorporated association, etc) _____

If the operator is a limited company, state the place of registration and company registration number:

VAT registration number (if applicable) _____

PTO name (trading name) _____

Address: _____

_____ Postcode _____

Web-site address: _____ e-mail: _____

Telephone No(s): _____ day. _____ evening _____ alternate.

DROPPING ZONE(S)

Location OS Sheet No. Grid ref: _____

DZ Address: _____

_____ Postcode _____

DZ Telephone No(s): _____

KEY PERSONNEL

Number of Directors/Proprietors/Owners Please give details of each, see over.

Managing Director/Controlling Operator/Commandant/Proprietor/Owner

Unless otherwise requested, British Skydiving's correspondence to the 'Drop Zone Operator (DZO)' will normally be addressed to this person as the individual with overall control of, and responsibility for, the operation of the PTO.

Name: _____

Address: _____

_____ Post code _____

Web-site address: _____ British Skydiving Membership no _____

Telephone No(s): _____ day. _____ evening _____ mobile

Other Director(s) / Proprietor(s) / Owner(s) (1)

Name: _____

Specific role or function within the operation (if any) _____

Address: _____

_____ Post code _____

Web-site address: _____ British Skydiving Membership no _____

Telephone No(s): _____ day. _____ evening _____ mobile

Other Director(s) / Proprietor(s) / Owner(s) (2)

Name: _____

Specific role or function within the operation (if any) _____

Address: _____

_____ Post code _____

Web-site address: _____ British Skydiving Membership no _____

Telephone No(s): _____ day. _____ evening _____ mobile

If there are more than two other Directors/Proprietors/Owners, please continue on a separate sheet and attach it to this application.

Chief Instructor (CI)

Name: _____

Address: _____

_____ Post code _____

Web-site address: _____ British Skydiving Membership no _____

Telephone No(s): _____ day. _____ evening _____ mobile

Chief Pilot (CP)

Name: _____

Address: _____

_____ Post code _____

Web-site address: _____ British Skydiving Membership no _____

OPERATOR'S AGREEMENT

CONDITIONS OF AFFILIATION AS A BRITISH SKYDIVING PTO

- 1 a) To be eligible for Affiliation as a 'British Skydiving PTO', the applicant operator's PTO Members must be current British Skydiving Members.
- b) British Skydiving PTOs will conduct SKYDIVING in accordance with the requirements of the British Skydiving Operations Manual.
- c) It is required that all persons jumping/training at British Skydiving Affiliated PTOs shall be Members of the British Skydiving in good standing (see British Skydiving Operations Manual, Section 12, Paragraph 1.1).
- d) British Skydiving PTOs will have in place an adequate Safety Management System (SMS).
- e) It is required that all British Skydiving Members at British Skydiving PTOs and the PTOs themselves be covered by British Skydiving third party liability insurance.
- f) British Skydiving Affiliation requires the completion and formal approval by the Council of an Affiliation Application Form and thereafter an Annual Return/Re-Affiliation Form.
- 2 Chief Instructors who are Advanced Instructors of all Affiliated PTOs will automatically become members of the Safety and Training Committee.
- 3 The British Skydiving Council reserves the right to strike off its roll of Affiliated PTOs those which disband, become insolvent or otherwise ineffective, or fail to comply with any of the conditions as stated in Paragraph 1 above.
- 4 The names of Affiliated PTOs will normally be published, together with their addresses and other contact details, in each issue of British Skydiving's official magazine, 'Skydive the Mag', which is published six times a year.
- 5 All student British Skydiving Membership Subscriptions must be remitted to British Skydiving HQ under the conditions laid down from time to time by the British Skydiving Council.
- 6 No further batches of numbered British Skydiving Student Provisional Memberships may be issued until the previous batch has been paid for, unless authorised by the British Skydiving accounts department.
- 7 Any change to the original affiliation application (ie, change of Key Personnel/Drop Zone/ Legal status, etc) will require the PTO to complete and return an application for Re-Affiliation (Form 135), which must meet the requirements of the Council. PTOs' continuing affiliation will not be prejudiced by any such change pending the next Council meeting providing they have completed and returned Form 135 to British Skydiving HQ immediately upon such change becoming known to the PTO.
- 8 Requirements for Affiliation of a new British Skydiving PTO are set out on Form 148.

DECLARATION

For and on behalf of the above-named operator (PTO) I, as the person in control, hereby apply for British Skydiving PTO Affiliation. I accept and agree to abide by the conditions set out above for the Affiliation of my organisation as a British Skydiving PTO.

Signature: _____

Name (block capitals): _____

Position: _____ Date: _____

If there is more than one person in control, such as in a partnership, each must sign a copy of this declaration.

Please keep a photocopy of this application (including the additional information on the following pages) and send the original to British Skydiving HQ at the address on page 1.

