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**Elite Performance Committee**  
Minutes of the meeting held on  
**Tuesday 20 October 2020 at 1500**  
Virtual meeting via Microsoft Teams

<b>Present:</b>	Sam Lee	-	Chair
	Mark Bayada	-	Vice-Chair
	Wes Guest		
	Simon Soper		
<b>In attendance:</b>	Ratul Ahmed	-	Artistics TEA ( <i>from Item 48/20</i> )
	Tony Butler	-	COO
	Angel Fernandez	-	Communications Manager
	Steve Hastings	-	Accuracy TEA
	Trudy Kemp	-	Assistant to COO/STO (Minute Secretary)
	Kate Lindsley	-	Council Member
	Jeff Montgomery	-	STO
	Martin Reynolds	-	CP TEA
	Martin Soulsby	-	Vice-President
	Liz Warner	-	Judges Coordinator ( <i>From Item 44/20</i> )
<b>Apologies</b>	Mary Barratt		
	Mike Lovemore	-	Speed TEA
	Helen Lucas	-	Committee Secretary
	John Smyth	-	Vice-President, Delegate to ISC

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The Chair welcomed all involved to this the virtual meeting. He reported that Trudy Kemp would be acting as Minute Secretary in the absence of Helen Lucas (Committee Secretary). He said the meeting would be recorded to assist with preparation of the minutes after which the recording would be deleted.

**Item Minute****39/20 Declarations of Interest**

Any declarations at this meeting would be taken at the item to which they related.

**40/20 Minutes of the previous meeting**

The draft Minutes of the special virtual meeting held on 4 August 2020 had been circulated with the agenda. It was proposed by Wes Guest, seconded by Mark Bayada that the Minutes be approved.

**Carried**

**41/20 Matters Arising****41.1 Delegation Uniforms**

The Communications Manager reported that the clothing manufacturers were now back to full production following a period of closure due the pandemic. The clothing line for competitors was being updated to include the new logo/branding.

There was discussion on uniform requirements which it was felt needed to be the right balance depending on the category of competition.

It was agreed that there should be 3 main items for 1<sup>st</sup> Category events in the form of a soft shell jacket, polo shirt and jersey. For other events a t-shirt shirt would be supplied.

The Communications Manager shared a picture of the proposed design for a jersey which incorporated the new branding.

The Committee were mindful, that in the current climate, consideration needed to be given to costs etc. It was confirmed that budget for delegation uniform comes from the British Skydiving Team fund.

The Communications Manager was asked to submit quotes and designs for the various items of clothing, so that a decision could be made at the next meeting.

**Action: Communications Manager**

#### **42/20 Judging Matters**

Steve Hastings referred to the list of available judges. He stated that he was concerned at the shortfall in the number of judges for this year and wondered if this could be improved in any way, as if this situation was not addressed now, it may create difficulties next year.

Steve stated that he was mindful, that it had been a difficult year because of the cancellation of competitions due to the pandemic and that training events had not been possible, and this had left a number of judges uncurrent.

The Chair stated that he would liaise with Liz Warner to look at the possibility of holding virtual judges training sessions and other judging activities to enable judges to maintain currency in their individual disciplines. He said that we should also look at ways to encourage new trainee judges to sign up.

The Communications Manager was asked if he could perhaps look at including something in the next magazine and on the website with regard to recruiting new judges to start training.

**Action: Chair, Judges Coordinator, Communications Manager**

#### **43/20 Sponsorship 2020-2021**

##### **43.1 Team Training 2020-2021 Pre-Approval**

The Chair reported that sponsored teams/athletes had now been given permission to recommence their training. He noted that a number of claims for remaining sponsorship for training had already been received.

##### **43.2 Sponsorship Working Group (WG)**

The Chair reported that the Council WG to consider options in order to formulate criteria in which to invest funds in our international athletes and to give direction to EPC for sponsorship arrangements, had yet to be formed. This is due to the high workload places on Council members and staff dealing with matters related to Covid and support for PTOs.

Mark Bayada stated that he believed that the EPC WG should be formulated sooner rather than later and that a start be made on collating information to assist Council as to what EPC are targeting with their sponsorship goals. He suggested liaising with active athletes in all disciplines, as to what they believed in terms of sponsorship would make a difference to improve their performance and what would assist them in pursuit of their particular disciplines. The Committee need to also liaise with the Treasurer to determine the budget available as this was a key element to determine the way forward.

The COO stated that it was still a decision that Council need to make on the direction and what is the best allocation of funds is. However, he felt that this would help them with that decision process.

Mark Bayada said that he would be happy to Chair the Sponsorship WG and he would start collating the information from competitors and TEAs.

The Chair thanked Mark for undertaking this task. He stated that we can have a look at where we are with the WG at the EPC meeting being convened to consider the competition bids.

**Action: Mark Bayada, TEAs**

43.3 Mark Bayada asked if anyone knew of an experienced Wingsuiter who may be interested in taking on the role of WS TEA to let him know.

#### 44/20 **Domestic Competitions 2020-2021**

##### 44.1 **Bid Forms for 2021 British Skydiving Meets**

A draft of the Bid Forms and Bid Invite for 2021 British Skydiving meets had been circulated with the agenda. This included suggested amendments to the current documents from various EPC members and TEAs.

During discussion, the Committee also agreed on a number of additional amendments. The following points were also noted:

- In the current climate when budgets are being stretched, the Committee needs to be conscious of costs for judging over all disciplines. It was felt that clarification needed to be established of what British Skydiving pays for and what is expected of event hosts. In relation to Nationals Judges, it was agreed that where a PTO arranges accommodation for Judges, the rates must be agreed with British Skydiving in advance.
- A list of criteria be included, which would assist the Committee when considering bids.
- It was also agreed to include a statement with regard to the postponement or cancellation of an event due to Covid-19 restrictions or any other possible eventuality.
- The dates for the UKSL events to be clarified with the Committee Secretary and a date for the completed bids to be returned, which would be worked around the separate meeting to discuss bids which would be convened for about 6 weeks from today.

Mark Bayada proposed, seconded by Wes Guest that the Bid Forms and Invite for the 2021 British Skydiving Meets be accepted, to include the various amendments as discussed.

**Carried**

##### 44.2 **Contingency Plans for Covid-19 issues in 2021**

For the next meeting, the Chair requested that TEAs give some thought to their individual disciplines as to how EPC could do things differently in the event of future competitions being cancelled or postponed. This could be in the way of virtual coaching sessions, events etc.

**Action: TEAs**

#### 45/20 **Canopy Working Group**

A paper received from Marcus Muir-Smith concerning the proposed Canopy Guidelines and the implications for CF had been circulated with the agenda.

The meeting noted that the Marcus Muir-Smith and Ally Milne had been asked to compile this document to send to the Canopy Working Group for consideration from a group of senior CF competitors, coaches and load organisers relating to the potential impact of proposed sizing/wingloading limits on Canopy Formation in the UK. This was after they had attended a recent coaching event.

Mark Bayada (Chair - Canopy Working Group) stated that the paper was being dealt with by the Canopy Working Group in consultation with STC.

Mark Bayada reported that it is the intention to take forward a proposal to the next STC meeting of the new framework for the grading system. Once this has been agreed, the WG will be continuing work on the various coaching manuals.

#### 46/20 **International Competitions**

##### 46.1 **6<sup>th</sup> DIPC 2021**

The completed survey that the Organising Committee had asked those NACs to complete if they had competitors who wished to take part in the competition had been submitted to the Organisers.

##### 46.2 **2020 FAI World Parachuting Championships – Mondial. Tanay. Russia**

Following communication from ISC, it was noted that Mondial 2020 has been rescheduled to the following dates: 7 – 21 August 2021.

**47/20 Action Plan and Performance Metrics 1 July 2020 – 31 June 2021**

**47.1 Action Plan**

The Chair reported that he would update the spreadsheet which would be circulated for the next meeting.

**47.2 Performance Metrics**

Wes Guest, who would be looking into the matrices stated that once we had clear direction of what we are working towards, he would be in a position to start looking at the Performance Metrics.

**48/20 Any Other Business**

**48.1** Martin Reynolds asked if HQ receives any communication from ISC in regard to bulletins etc, that these could this be circulated asap.

**48.2** Ratul Ahmed reported on the Artistics ISC meeting that had taken place on the previous weekend. There were no significant changes to the rules. However, there were a number of items to note, which she would include in a written report for the next meeting.

**49/20 Date of next meeting**

**49.1** An additional EPC meeting to discuss the 2021 competition bids would be convened in approx. 6 weeks.

**49.2** The date of the next scheduled meeting of EPC that would normally be held after the AGM in January would be decided in due course.

The meeting closed at 1700 (2 hours)

18 November 2020

Distribution: EPC/Council, Vice Presidents, Judges Coordinator, Staff, Editor.