
Elite Performance Committee

Minutes of the meeting held on

Monday 3 April 2023 at 1600

Virtual meeting over Microsoft Teams

Present:	Alex Busby-Hicks	-	Chair
	Wes Guest	-	Vice-Chair
	Mark Bayada		
In attendance:	Rai Ahmed	-	Artistics TEA
	Mary-Lou Barratt	-	Chair of Council, Chair of IPWG
	Tony Butler	-	COO
	Dave Crowhurst	-	Classics TEA
	Liam Domin-Goddard	-	Communications Officer
	Helen Lucas	-	Committee Secretary
	Martin Reynolds	-	CP TEA
	Liz Warner	-	Judges Coordinator (JC)
	Konrad Wysocki	-	WS TEA
Apologies:	Rob Hartley	-	Independent Director
	Matt Cumming	-	FS TEA

Item Minute

33/23 Quoracy

In accordance with the committee's terms of reference the meeting was declared quorate.

34/23 Declarations of Interest

These would be listed under the relevant item.

35/23 Minutes of the meetings held on Monday 13 February and Friday 17 February 2023

Wes Guest proposed, seconded by Mark Bayada, that both sets of Minutes be approved for publication to the British Skydiving website. **Carried, Action: Secretary**

There were no matters arising that were not already listed on the agenda.

36/23 Domestic Competitions 2023

36.1 UKSL FS 4way and British Skydiving Nationals in FS 4way

The TEA had indicated in an email prior to the meeting that the updated draft rules would be circulated shortly.

36.2 GP in Accuracy – Rules

These had been circulated to the discipline judges and required further amendment before approval and publication.

36.3 GP in CF

There were a few amendments and formatting issues to be corrected before the rules could be approved and published.

36.4 British Skydiving Nationals in CF

36.4.1 Rules

Further amendments were required.

36.4.2 International Open in CF

Those present questioned the viability of the Competitors briefing the night before with registration still available on the first day of the competition, and how this would work for the open category. The consensus was to keep the 'on the day' registration for UK based competitors only. Tash Higman was producing a bulletin, similar to those produced by FAI for International events, for the Overseas competitors, and creating online registration through Microsoft Forms.

36.5 British Skydiving Nationals in CP

36.5.1 Rules

The majority of the document was complete. However, clarification was required as to the collection of the levies to the British Team Fund (BTF) as this required effective communication. Tash Higman had made the Secretary aware of her electronic registration process, that would be of benefit to the CP competitors, but would require further training. In order to ease the payment process the Vice-Chair proposed that fees to be collected to the BTF by the office amount to no more than £15. **Carried** by Mark Bayada.

The Communications Officer, Secretary, Chair and Tash Higman were to liaise with regard to setting up a payment system.

36.5.2 CP Judges

The JC queried if the Judge expenses would be covered in attending the CP Nationals at Klatovy. In order to retain currency for the National Judge rating a Judge would be expected to attend two events within two years, one of which could be the Training Seminar, and that the FAI expected a Judge to judge National events for two years in order to keep the FAI rating. As there were only two CP rated Judges at present, one of which lived overseas it was important to know what expenses could be claimed for so British Skydiving would not be overcharged. Those present queried if it was possible for the CP to be judged virtually, but this was not possible as CP is not video based. A compromise may be that only one judge attends per year, alternating between the two judges. However, there was little justification for covering the expenses of the Judge living overseas. The consensus was that the Judges would be supported if Klatovy required British Skydiving Judges to attend, but not if they were attending just to keep their rating.

The JC had also received queries from Judges wanting to obtain the CP rating. The Chair of Council referred the JC that an agreement had been made to review the requirements of CP Judges' qualifications following the 2022 Nationals (min 32.1 of the 16 June 2022 meeting refers)

36.6 British Skydiving Nationals in Accuracy

36.6.1 Rules

A new draft had been circulated and would be re-circulated for email agreement.

Action: Secretary

36.6.2 Tuffet repair and replacement

As there was no further action from the discussion at the 6 Oct 2022 meeting (Min 57.1 refers) this was now an urgent matter with the potential to disrupt accuracy competitions due to the currently available tuffets not being quite of FAI standard or being privately owned. The members of the committee that were present considered the re-circulated quotes. Wes Guest proposed the purchase of a tuffet from Texair, therefore supporting a British company. **Carried** by Mark Bayada.

[note: The tuffet was ordered on Tues 4 April with payment made on Weds 5 April, and would take approx. nine weeks for delivery]

36.7 British Skydiving Nationals in FS 4-way

The rules would be circulated to the judges Coordinator for comment by the FS judges before circulation to the EPC members for approval by email. **Action: TEAs, JC & Secretary**

36.8 British Skydiving Nationals in Speed, FS 8-way, VFS and Wingsuit Performance & Acrobatics (WS)

36.8.1 Rules

Speed, FS 8-way and VFS rules were pending, to be circulated for email approval.

The WS rules were with the Judges and were to be circulated to the Chair of Council to peruse from a compliancy viewpoint. **Action: WS TEA & Chair of Council**

36.8.2 Judging Equipment

As these disciplines were to be held at one DZ on the same day, based on the judging requirements more equipment was required. The JC had provided an initial quote for six laptops and associated items. Computerlink, British Skydiving's IT provider, following discussion with the Secretary-General had provided a quote for six laptops of the required specifications. Mark Bayada proposed the purchase of the six laptops from Computerlink. Seconded by Wes Guest. **Carried**
Two separate purchases would be required due to budget constraints.

36.9 British Skydiving Nationals in Artistics

The rules would be circulated to the judges Coordinator for comment by the Artistics judges before circulation to the EPC members for approval by email. **Action: TEAs, JC & Secretary**

36.10 FCE Selection Policy

Mark Bayada thanked the contributors and recognised that more work and input was required. However, it was clear that British Skydiving Nationals must be the selection event and that the EPC must have the final decision. This was an item to be kept on the agenda until completion.

36.11 Freestyle Trophy

The Secretary apologised as whilst she had informed Sapphire and Steel to fit a new base to the old and to include a plaque for the winning team she had not followed-up the completion.

Action: Secretary

[note: 13 April – The base had been fitted and the provider was currently waiting for baize to cover the bottom]

37/23 Judging Matters

37.1 International Judges to domestic competitions

The JC had provided the Committee with a breakdown of the Judges to be invited. Costs were to be on par with the domestic Judges and had been anticipated during the budget allocation for 2022-23.

37.2 Judges Training Seminar

The JC, having circulated a summary following the seminar, briefed the Committee that it was good to have TEAs attendance and input.

37.3 Judges Procedures – Form 277

The JC submitted for approval an updated version of Form 277. There were some issues with the formatting, and the flowcharts required updates which were unfortunately in a format that the office could not change. The Communications Officer volunteered to assist. Once all amended the document was approved for publication with the amendments.

Communications Officer & Secretary

37.4 Trainee Judges Training Manual

The Training Manual was produced with non-skydivers in mind. The document was approved for publication following formatting, typographical errors and grammar amendments should these be required.

Action: Secretary

37.5 Judges Conflict of Interest form

A query had arisen following the circulation of the Volunteer Code of Conduct form, which had resulted in the creation of the Judges Conflict of Interest form sign off which was to be completed at an event where a Judge may be judging friends, family etc, for transparency purposes should any accusations of bias be presented. The form was to be completed and handed to the Chief Judge for return to the office for electronic storage for two years. With a little formatting the form would be published and circulated to Judges.

Action: Secretary

38/23 International First Category Events (FCEs) 2023

38.1 15th FAI World Cup of Style and Accuracy Landing, Ravenna, Italy, 1-9 July 2023

Bulletin 1 had been released and circulated to the Delegation. The Secretary had noted the date for the return of the Preliminary registration as 15th April and had all the necessary information to return it in good time.

Action: Secretary

[note: The Preliminary registration document was returned 6th April and acknowledgement received 12th April]

38.2 All other World Cups

Contracts and forms were still being returned. However, there was no news to pass on as all were waiting for bulletins to be released.

38.3 Heads of Delegation – WC Classics and CP Nationals

The CVs were made available to all and the Committee appreciated the TEAs experience and advice. Heads of Delegation would be agreed at an in-camera session at the end of the meeting.

39/23 EPC Budget and British Team Fund (BTF)

The updated budget was available to the EPC through Sharepoint. There were no comments at this time.

39.1 Medal orders – Nationals and Regionals

The medal orders had been placed, Nationals – Toye & Kenning, Regionals – Leicester Trophy Centre, and the invoices were circulated for information.

[note: The Regionals medals were ready for collection on 13th April]

40/23 Action Plan and Performance Metrics – 1 Jul 2022 to 30 June 2023

No updates.

41/23 Action Plan and Performance Metrics – 1 Jul 2023 to 30 June 2024

The Committee were asked to consider their budget request for the next financial year.

43/23 Investment in Performance Working Group (IPWG)

No further update.

44/23 EPC Risk Assessment

No updates.

45/23 Any other Business

There were no items of AOB.

46/23 Dates and Times of the next meetings

Meeting times would be 16.00 on Wednesday 31 May, Monday 24 July, Monday 11 September and Wednesday 15 November.

The meeting then moved in-camera with all non-voting members leaving the meeting, except the Chair of Council.

47/23 Heads of Delegation and Team Managers

47.1 FCE Classics

Three applications were received. All had excellent experience at international level. After much deliberation those present agreed Steve Hastings as Head of Delegation.

47.2 Nationals GP

Two applications were received. Discussion centred on their experience of skydiving as a Sport. Those present agreed Emma Reynolds as Head of Delegation.

The Secretary would inform all at the earliest opportunity.

Action: Secretary

The Committee were pleased to receive applications from experienced and new people of the skydiving community.

The meeting closed at 17.57

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