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## Council

Minutes of the meeting held virtually by Microsoft Teams  
Tuesday 27 June 2023 at 18.40 hrs

**Present:**

Mary Barratt	-	Chair
Mark Bayada	-	Vice Chair
Adrian Bond		
Wes Guest		
Robert Hartley	-	INED
Natasha Higman		
Karl Kojro	-	
Craig Poxon		
James Round		
Joanne Shaw	-	INED
John Smyth	-	Vice President
Eleanor Southworth	-	

**In attendance:**

Tony Butler	-	Chief Operating Officer
Liam Domin-Goddard	-	Comms Manager (from 19.36 hrs)
Jeff Montgomery	-	Safety & Technical Officer & STC Chair
Lise Moore	-	Secretary-General (Secretary)
Dr Jake Hard	-	Medical Advisor (from 19.30)
Nicola Hobday	-	Compliance Officer (until 19.30)

**Apologies for absence:** Alex Busby-Hicks

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Item	Minute
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45/23	<b><u>Budget 2023-2024</u></b>
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This item was a carry-over from the Council meeting on the 13<sup>th</sup> June. The Treasurer referred to the combined budget which indicated that there will be a net loss of £57k during the budget period after the discretionary budget requests had been made by the various Committee Chairs.

**STC**

Rigging course approach changed so no cost to the Association other than examiner expenses. Tandem bags transferred o capital budget. Skydiving equipment provided to safety and instructional staff will require a change in policy, which will need to be addressed with the incoming CEO / Council along with the request for funding for currency jumps. Training costs for new and existing staff to be split across discretionary and non-discretionary costs, hopefully over two or more years.

## MDC

The was a request to increase the IDE budget to engage with our stakeholders more. A request was made for Martin Soulsby to provide a Terms of Reference for the Coaching Structure Working Group for completeness and to better understand the financial commitment to this project. The contract with Dialogue has now been signed so this item was moved from discretionary to non-discretionary spend. An allowance was added for the editor to incentivise contributors to the new mag. Costs for the AGM / Expo remain unclear but expect to be in the region of £31k.

## EPC

An increase to the 2023 delegation costs was made as the budget for accrual was deemed insufficient. Following the IPWG meeting, the budget for 2024 delegates would be £79k as per the bids at ISC in Jan 2023. Council discussed a proposition from IPWG regarding how elite athletes could be funded in the future, specifically taking different approaches to World Cups and World Championships.

### **Proposal Received**

To accept the budget as per the combined budget sheet showing a £49k deficit for the year.

Proposer Natasha Higman, seconder, Eleanor Southworth  
Abstain, None, Against None,

### **Proposal Carried.**

The Treasurer asked if MDC could convene a DZO SIG meeting to invite some consultation over how we increase our membership fees, considering other work that is being implemented by ITSG. The Chair of MDC stated that she did not have the capacity to do this and asked if the Vice Chair, Mark Bayada could take this action on. The Treasurer stated that she would be happy to chair the consultation meeting.

***Action: Mark Bayada***

The Secretary-General asked if all invoices and expense claims could be submitted promptly after the year end.

46/22

## **Drug and Alcohol Policy**

This item was a carryover from the Council meeting on the 13<sup>th</sup> June. Wes Guest talked the directors present through the policy that had been circulated prior to the meeting.

Dr Hard, the new Medical Advisor then spoke to the meeting regarding the testing process and problems associated with a drug and alcohol policy, an area he has a wealth of experience with. He explained that creating a policy and testing procedure was far from straightforward.

He suggested that one way forward may be to start with education about the risks associated with taking substances and what that could mean for individual skydivers.

Tony Butler and Jeff Montgomery reiterated information from previous discussion that the Australian Parachute Federation enforces its policy on Drug and Alcohol by random testing which is carried out by a third party and is very expensive. They both iterated that a policy on this would not work without the acceptance of the Drop Zone Operators.

The Chair stated that this further supports the need to work more closely with the DZOs and requested that a SIG meeting is convened as soon as possible.

***Action: Mark Bayada***

Mark Bayada made the suggestion that a Working Group dealing with topic should be comprised of specialists in this area not necessarily directors. The Chair suggested that the Terms of Reference for the working group were reconsidered and brought back to the next Council meeting for review and approval, giving the Association an opportunity to make the policy fit for the requirements of British

Skydiving. A Chair for this working group would be considered at the next Council meeting as neither Dr Hard nor Wes Guest wanted to take on this role. Wes Guest said he would draft the updated Terms of Reference.

*Action: Wes Guest*

**47/22      Date of Next Meeting**

The next meetings are:  
 Tuesday 15 August at 18.00 hrs by Microsoft Teams.  
 Tuesday 26<sup>th</sup> September at 18.00 hrs by Microsoft Teams  
 Tuesday 28<sup>th</sup> November at 9.00 am for a training session at HQ followed by the Council meeting in the afternoon.

There being no further business, the meeting was closed at 20.45 (2 hours 45 mins)

**Actions from Council meeting 27 June 2023**

Item	Action	By
45/23	<b><u>Budget 2023-2024</u></b> To convene a DZO-SIG to consult with Drop Zone Operators on Membership Fees	Mark Bayada
46/23	<b><u>Drug and Alcohol Policy</u></b> 1. To convene a DZO-SIG to consult with Drop Zone Operators on a Drug and Alcohol Policy 2. To write an updated Terms of Reference for the Alcohol and Drugs Policy Working Group	Mark Bayada Wes Guest