

## Elite Performance Committee

Minutes of the meeting held on

**Monday 24 July 2023 at 1600**

Virtual meeting over Microsoft Teams

<b>Present:</b>	Alex Busby-Hicks	-	Chair
	Wes Guest	-	Vice-Chair
	Mark Bayada	-	Vice-Chair of Council (from item xx)
	Rob Hartley	-	Independent Director
<b>In attendance:</b>	Mary-Lou Barratt	-	Chair of Council
	Tony Butler	-	COO
	Dave Crowhurst	-	Classics TEA
	Matt Cumming	-	FS TEA (from item xx)
	Liam Domin-Goddard	-	Communications Officer
	Tim Gaines	-	VFS TEA
	Helen Lucas	-	Committee Secretary & Competitions Coordinator
	Jeff Montgomery	-	STO
	Annette O'Neil	-	Digital Editor, Skydive the Mag (to item 69.3)
	Martin Reynolds	-	CP TEA
	John Smyth	-	Vice-President, Delegate to ISC
	Konrad Wysocki	-	WS TEA
<b>Apologies:</b>	Liz Warner	-	Judges Coordinator

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Item	Minute
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**62/23** Quoracy

In accordance with the committee's terms of reference the meeting was declared quorate.

**63/23** Declarations of Interest

These would be listed under the relevant item.

**64/23** Minutes of the meetings held on Wednesday 31 May 2023

Rob Hartley proposed, seconded by Rob Hartley, that the Minutes be approved for publication to the British Skydiving website.

**Carried, Action: Secretary**

**64.1** Matter arising – 61.1 FCE Classics

A query had arisen as to whether the decision was in line with the selection of other teams or individuals who wished to complete. The Chair reported that the decision was in line with the decisions of the 2023 Committee, in recognition of a possible precedence of the delegation selection outside of the published criteria that may have been created in 2022.

**65/23** EPC Risk Register

The Committee were asked to consider risks to create a draft document.

**Action: All Committee and Secretary**

**66/23** Domestic Competitions 2023 - Completed

**66.1** UKSL FS 4way Meet 2, 3-4 June, Skydive Langar

Amanda Kenny, Chief Judge, in her report circulated to the committee, was pleased to report the high standard of hosting and the good progress of the trainee judges. Those present thanked her for her report.

**66.2 GP CF, Meet 2, 10-11 June, Skydive Northwest**

Amanda Kenny, in her report as as Chief Judge, was pleased to note Jess Straub's success in passing her CF National Judge exam, with only the Sporting Code and Section 5 exam to complete before being awarded the rating. Amanda thanked the host on a well-run event, with the Committee echoing those thanks.

**66.3 UKSL FS4-way Meet 3, 1-2 July, Netheravon**

The report was pending.

**66.4 GP Accuracy Meet 2, 19-20 August, Skydive GB**

The Classics TEA reported the postponement of the GP, following discussion with the Chief Judge, Competitions Coordinator and the host who were looking to close the DZ, as the weather forecast had predicted atrocious weather with wind gusts above the permitted limit even if the clouds had cleared, with Skydive GB agreeing the now published dates.

In recognition that this was such a rare occurrence and that there was no clear policy EPC would look to a way forward to plan for such eventualities in the future. **Action: EPC**

**67/23 Domestic Competitions 2023**

**67.1 British Skydiving Nationals in CF, 4-6 Aug, Skydive Langar**

The Secretary asked as to the apparent streaming of the meet. However, it was confirmed that the laptops only required configuring to allow overseas competitors to download video footage of the jump in order for it to be judged. The Chair informed those present that he had agreed the cost of a hire car in order for the Chief Judge to arrive early to the meet to be able to liaise with InTime with the laptops at hand.

**67.2 British Skydiving Medals**

The Secretary reported that they were waiting the completion of the medal engraving, but as this was close to the CF and CP Nationals, blank ones would be provided.

[Note: 28 July, Leicester Trophy Centre had completed the engraving and the medals would be collected on 31 July in time for CF Nationals]

**67.3 British Skydiving Nationals in Accuracy, 8-10 Sept, Skydive GB**

The Secretary was pleased to report the purchase of a new pump for the marquee, and the TEA reported that the new tuffet would be available in time for the GP as well as the Nationals.

**67.4 Equipment logistics**

Following the replacement of some equipment items that had not been returned those present recognised the need for a system to ensure responsible safe keeping of the British Skydiving equipment whilst at a competition host DZ, and the transportation between hosts and the office. The Secretary informed those present that seals were used to secure the laptop bags to be removed by a judge once the laptop was required, but that her concern was for such items like the marquee and pump, tablecloths etc.

Those present agreed that a discussion regarding staff resources would be required with the CEO when in place.

**67.5 British Skydiving Nationals in Speed, VFS, WS and FS 8-way**

The rules were pending. The Secretary would remind the FS TEA.

The WS TEA reported that he required confirmation that the required NOTAM for the airspace required for the WS event and would continue to seek this from the host.

**67.6 British Skydiving Nationals in Artistics,**

No matters to report.

**68/23 Judging Matters**

**68.1 Judge allocation to GP Accuracy**

Three judges had provided their availability for the new dates.

**68.2 New National Judge ratings**

It was not usual for the Committee to ratify the ratings, as the qualification had been proven by ability at a qualifying event and by exam on the chosen category and on the FAI General Section and Section 5. Therefore those present were pleased to recount the new National Judges: Jess Straub – CF & FS, and Marco Bulmer-Rizz – Speed.

**68.3 2-point and 3-point FS 41-way Records**

The Committee congratulated all those who took part. The record was recorded on the British Skydiving website.

## **69/23 International First Category Events (FCEs) 2023**

### **69.1 European Championships**

Those present agreed that in order to take the onus from the Heads of Delegation, to select those to be put forward to have their scores counted towards the European Championships based on their placing at Nationals 2022. The Secretary would provide 2022 Nationals placings to the committee. **Action: Secretary**

### **69.2 Extra Costs – Czech Republic**

The Secretary made those present aware that there had been extra charges not mentioned in the bulletins that had been found out by paying the invoice or simply by asking. The ISC Delegate stated that this would be a matter to bring to the attention of ISC, and to make a detailed list of the issues in order for him to bring that up on behalf of British Skydiving.

## **69.3 23<sup>rd</sup> World Cup & 15<sup>th</sup> European Championship of FS, 22-26 Aug, Voss**

### **69.3.1 Team Member Change**

A team had applied for an exemption to the Form 299 – Team Composition and Allowable Team Changes, as a team member had had their leave cancelled and were to return to active duty. EPC deemed this to be an extenuating circumstance and that the replacement was acceptable. **Agreed**

### **69.3.2 Alternates**

The Head of Delegation requested the use of alternates which would be competitors registered for the event. This would incur an extra charge per alternate of €55 plus a 20% per person late fee. The Committee agreed that this could be considered reasonable as did not include the registration of new persons and would support the teams already in attendance. The Chair would speak with the Head of Delegation to provide a list before 1 August when the host required the information. Looking to the future it was agreed that this was to become an agenda item to create a policy to agree the use of alternates if British Skydiving was looking to continue covering the entry fees of the delegation members.

## **69.4 15<sup>th</sup> FAI World Cup of Style and Accuracy Landing, Ravenna, Italy, 1-8 October 2023**

Due to the postponement following inclement weather a team member was unable to attend at the new dates. The host had provided a new date for the final registration to allow for any changes, and having invited those who had competed at 2022 Nationals Tony Simpson had accepted the invitation. The Coordinator had made the final registration with payment of entry fees made before the postponement.

### **69.5 All other World Cups**

The Preliminary registration for CP was to be returned by 3 August.

## **70/23 EPC Budget and British Team Fund (BTF)**

The Secretary would ask the Finance Manager of an up to date budget sheet for circulation to the committee. **Action: Secretary**

## **71/23 Action Plan and Performance Metrics – 1 Jul 2023 to 30 June 2024**

There was no further movement on this item to report. Those present recognised that the key metrics may now be out-dated and would now need to consider what data points were relevant and how these may be achieved. **Action: Committee**

## **72/23 EPC Risk Register**

Whilst this was a standing item the Secretary queried on how this was used as there had been no movement with the document. It was reported that there would be a Council meeting where directors could be advised. Those present were advised that the register be viewed and amended to keep it relevant. This was to remain a standing item on the agenda to be discussed early in the meeting together with the Action Plan and Performance Metrics. **Agenda, next meeting**

## **73/23 Investment in Performance Working Group (IPWG)**

### **73.1 IPWG Minutes 22 June 2023**

The minutes had been circulated to the Committee for information.

### **73.2 IPWG Terms of Reference**

Subject to a change to one independent and one director Rob Hartley proposed, seconded by Wes Guest, that the Terms of Reference be agreed.

**73.3 Request for Support**

A request was made by the Chair of the WG, for admin support to prepare for the meetings. However, it was undecided as to who had the historical knowledge and time to commit to the project. Rob Hartley proposed was that it would be in the scope of the incoming CEO to resource the assess the need for admin support and to potentially resource from the limited number of staff, and that the request be presented to Council at its next meeting. Seconded by Wes Guest.

**74/23 Any other Business**

**74.1 Team Changes**

A query had arose following a change of team member outside of the Allowable Changes and Team Composition criteria. The Chair explained that the circumstances in which the change had came about was certainly within the scope of 'extenuating circumstance' The enquirer was content.

**75/23 Dates and Times of the next meetings**

Meeting times would be 16.00 on Monday 11 September and Wednesday 15 November.

The meeting closed at 18.15

Published on 16/11/2023

Distribution: EPC/Council, Vice Presidents, Judges Coordinator, Staff.