

**Agenda for a virtual meeting of the
 Member Development Committee (MDC)
 on Tuesday 30 May 2023 at 18:00
 by Microsoft Teams**

Supporting papers are issued with the agenda.
 where available; others will be added to the meeting's SharePoint folder as they are ready, with the
 intention of completing the full set by the Friday before the meeting at the latest.

Item nr	Business	Lead	Pre-read paper
1	Apologies for absence Lise Moore – Secretary Eleanor Southworth – Chair	-	-
2	Declaration of any conflicts of interest	-	-
3	Minutes of the meeting held on 28 March 2023	Vice-Chair	3.0 Minutes
4	Matters arising <ul style="list-style-type: none"> • Review of AGM / Expo income and expenditure – Completed. • All known costs to be included in the budget forecast – Completed. • Update to Risk Register with formatting – Completed • Review of Risk Register • Amend DE proposal from Edinburgh University • E-Vote on Women's event at Tilstock – Completed. • Inform BUS of increase in DE funding to £1.5k • Paper for Council on progress of Dialogue and Editor Contract – Completed • Update of ToR to go to Council for approval – Completed. • Consider some KPIs for Goals identified. • Amend DZO -SIG minutes and recirculate – Completed. 	Vice-Chair	-
5	MDC Budget Year to date	Vice-Chair	5. MDC Budget
6	MDC Risk Register	Vice-Chair	6. Risk Register
7	Development Events update	Kate Lindsley	
8	Coaching Structure Working Group (CSWG)	Martin Soulsby	8.0 CSWG Update
9	Equality, Diversity and Inclusivity sub committee	Mary Barratt	

10	Communications to members and beyond Update and overview of the future of the mag / Editor role	Adrian Bond/ Liam Domin-Goddard	
11	Expo Working Group	Adrian Bond	
12	Short, medium and long-term goals	Vice-Chair	12.0 MDC short mid long term goals - ES
13	Rise up	Vice-Chair	
14	A.O B Finance ask - the mag	Vice-Chair Liam Domin-Goddard	Finance Ask
15	Date of next meeting. Tuesday 18 July 2023		

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