

Minutes of the Inaugural Council meeting

Saturday 27 January 2024 at 12.04

Worcester Room, DeVere Orchard Hotel, Nottingham and on Microsoft Teams

Present:

Mary-lou Barratt	-	Chair
Mark Bayada	-	Vice Chair Via Teams
Adrian Bond		
Wes Guest		
Robert Hartley	-	INED
Natasha Higman		Treasurer
Karl Kojro		
Theo Koutroukides		
Richard Lockwood	-	INED
Craig Poxon	-	

In attendance:

Robert Gibson	-	CEO
Jeff Montgomery	-	Head of Safety, Training and Comps
Lise Moore	-	Head of Finance and Ops (Secretary)
Tony Butler	-	Vice President
John Smyth	-	Vice President
Martin Soulsby	-	Vice President

Observers and other staff:

Spencer Bailey		
Albert Berchtold	-	USPA CEO
Kieran Brady		
Liam Domin-Goddard	-	British Skydiving
Kevin Dynan	-	British Skydiving
Jodie-Leigh Foster		
Stacey Halford-Jones	-	British Skydiving
Tony Knight		
Helen Lucas	-	British Skydiving
Shane McKeon		
Maggie McMahon		
Ryan Mancey	-	British Skydiving
Des Meybirn		
Meghan Sheedy	-	British Skydiving
Pete Sizer		
Cheryl Smyth		
Mike Williams		

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Item            Minute

01/24            **Council 2024 composition**

There are currently ten elected directors and two Independent Directors. There are currently two casual vacancies.

*Patron: His Majesty King Charles III*

*Affiliated to The Fédération Aéronautique Internationale through the Royal Aero Club of the United Kingdom.  
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The Chair welcomed the two new Directors, Theo Koutroukides and Richard Lockwood, (INED)

02/24

**Apologies for absence**

Chris Allen - Vice President

John Lines - Vice President

03/24

**To Elect a Treasurer and decide their term of office.**

One advanced Nomination had been received. Natasha Higman accepted the nomination which was proposed by Craig Poxon and seconded by Adrian Bond. The vote was carried unanimously.

It was noted that Natasha Higman had only one year left on Council and so her term will be for one year only. In order that the offset of roles on the board continues, the role of Treasurer in 2025 will be appointed for two years.

04/24

**Election of Officers and Committee Chairs**

A call for nominations had been circulated with the agenda prior to the meeting, on which it had been stated that nominations would be taken from around the table only where there had been none in advance. By custom and practice these positions are for one year.

**4.1 – Chair of Safety and Training Committee:**

One advance nomination received. Jeff Montgomery accepted the nomination, which was proposed by Mark Bayada, seconded by Adrian Bond. The vote was carried unanimously.

**4.2 – Chair of Membership Development Committee:**

One advance Nomination was received, Karl Kojro accepted the nomination, which was proposed by Adrian Bond and seconded by Mark Bayada. The vote was carried unanimously.

**4.3 – Chair of Elite Performance Committee:**

One advance Nomination was received, Wes Guest accepted the nomination, which was proposed by Mark Bayada and seconded by Natasha Higman. The vote was carried unanimously.

**4.4 – Chair of Nominations Committee:**

Custom and practice usually chaired by Chair of Council. One advance Nomination was received, Mary Barratt accepted the nomination, which was proposed by Rob Hartley and seconded by Wes Guest. The vote was carried unanimously.

05/24

**To elect.**

**5.1 – Delegate to the Royal Aero Club:**

Martin Soulsby was proposed by Craig Poxon, seconded by Wes Guest, Martin accepted the nomination, and the vote was carried unanimously.

**5.2 – Alternate Delegate to the Royal Aero Club:**

Craig Poxon was proposed by Natasha Higman seconded by Adrian Bond, Craig accepted the nomination, and the vote was carried unanimously.

6/24

**Co-options to Council**

Jeff Montgomery was co-opted to Council as Chair of STC. Proposed by Rob Hartley, seconded by Craig Poxon and unanimously carried.

Martin Soulsby was co-opted to Council as Delegate to the Royal Aero Club. Proposed by Karl Kojro, seconded by Craig Poxon and carried unanimously.

**07/24**      **Dates of Council meetings in 2024**

The Chair indicated that there would be two in person Board meetings during 2024, one on the 5<sup>th</sup> March and the second on the 26<sup>th</sup> November. These would be held at HQ in Leicester.

Other meetings will be on:  
Tuesday 30<sup>th</sup> April - virtual  
Tuesday 25<sup>th</sup> June - virtual  
Tuesday 10<sup>th</sup> September - virtual

Diary invites to be circulated, and notification of these meetings to be socialised to the membership as soon as possible.

*Action: Lise Moore / Liam Domin-Goddard*

**08/24**      **Directors' documentation**

The following were noted for completion by all directors as applicable.

- (i)** Companies House Registration of Directors
- (ii)** Directors' duties & responsibilities
- (iii)** Code of Conduct for British Skydiving volunteers
- (iv)** Register of elected members' interests.
- (v)** Directors Policy Booklet
- (vi)** Short profile of each new Council Member for the website (100 words maximum).

**09/24**      **Director Training Day**

The next Director Training Day would be in the afternoon of 5<sup>th</sup> March 2024 following the in-person Board meeting. A call for Directors wanting accommodation to attend this meeting will be circulated as soon as possible.

**10/24**      **Date of next meeting**

5<sup>th</sup> March 2024 at HQ.

There being no further business, the meeting was closed at 12.24 (duration 20 minutes)

Appendix i

**Tenure on Council - Elected Council members**

Mark Bayada, Natasha Higman, Adrian Bond - 3 years (2022, 2023, 2024).

Mary Barratt, Craig Poxon, Wes Guest- 3 years (2023, 2024, 2025)

Karl Kojro, Theo Koutroukides - 3 years (2024, 2025, 2026)

**2 independent members**

Rob Hartley - 3 years (2022, 2023, 2024)

Richard Lockwood - 3 years (2024, 2025, 2026)