

**Agenda for a virtual meeting of the
 Member Development Committee (MDC)
 on Tuesday 19th March 2024 at 18.00hrs
 by Microsoft Teams**

Item nr	Business	Lead	Pre-read paper
1	Apologies for absence	-	-
2	Declaration of any conflicts of interest	-	-
3	Minutes of the meeting held on November 2023	Chair	3.0 Minutes
4	Matters arising not covered elsewhere on the agenda.	Chair	-
5	Election of Vice Chair of MDC	Chair	
6	Update and overview from Development Events 6. BUS Northerners event 6.1 BUS Southerners event – Rescheduled 6.2 Development Events Budget to date	Wes Guest	6. BUS Application form 6.1 BUS Application Form 6.2 Budget YTD
7	Communication to Members	Liam Goddard Dialogue	
8	Budget spend to date.		8. MDC Budget
9	Inclusivity, Diversity and Equality sub committee Nomination for Chair		9.0 Nomination for Chair
10	Update and overview from Coaching Structure Working Group (CSWG)	Martin Soulsby	10. CSWG Update
11	AGM / EXPO 2025 Report AGM / Expo 2024 Draft Terms of Reference	Rob H	11. Debrief Report 11.1 Draft ToRs
12	Review Terms of Reference.	Chair	12. ToRs
13	Short, medium and long-term goals	Chair	13. Short-mid-long-term Goals
14	A.O B		

15	Date of next meeting.		
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Meeting date	Item	Action	Action Owner	Date Due	Completed date
Nov-23	76/23	To send feedback forms 2 two applicants for DE 2023	WG	28/11/2023	
Nov-23	77/23	To explore the possibility of using limited exception, often called the soft opt in which allows for marketing emails to be sent.	LD	30/11/2023	
Nov-23	80/23	To communicate the supporting principle for the record attempt to the organisers and request more detailed cost breakdown ahead of the next MDC meeting.	WG	05/12/2023	