



# ***CHIEF JUDGE HANDBOOK***

## Table of contents

---

Table of contents .....	iii
British skydiving Update Policy .....	v
1. British Skydiving Authority .....	7
2. Introduction .....	7
3. British Skydiving Chief Judge Duties .....	7
3.1 Before the Event .....	7
3.2 On Arrival at the Event.....	7
3.3 During the Event .....	8
3.4 At the Conclusion of the Event .....	8
3.5 AFTER THE EVENT .....	9
Annex A -Judge Travel Plans.....	11
Annex B-Minimum Competition Equipment Requirements.....	13



## British skydiving Update Policy

---

© 2025 British Parachute Association Limited trading as British Skydiving. Material in this publication may be freely reproduced for non-commercial purposes providing the source is acknowledged.

---



**British Skydiving**  
5 Wharf Way, Glen Parva  
Leicester  
**0116 278 5271**  
[info@britishskydiving.org](mailto:info@britishskydiving.org)  
[britishskydiving.org](http://britishskydiving.org)

---

## Chief Judge Handbook

**Published by British Skydiving, May 2020**  
**2025 Edition**

The Chief Judges Handbook is updated periodically. As British Skydiving rules are continually evolving, our primary operational document, the British Skydiving Operations Manual, is regularly updated at meetings of the Safety & Training Committee which are held every two months. Therefore, in the case of any conflict between rules or requirements set out in the Operations Manual and any other British Skydiving manual, the provisions in the Operations Manual shall always have primacy as the definitive statement of the current position.

The latest version of this document is available in electronic format from the British Skydiving Website.



***Maintaining the highest safety  
standards in our sport.***



## **1. British Skydiving Authority**

The competition will be conducted under the authority granted by British Skydiving, according to the regulations of the Sporting Code of the FAI, General Section, and Section 5 as approved by the ISC and validated by the FAI, and these rules. Discipline Rules produced by British Skydiving. All participants accept these rules and the British Skydiving regulations as binding by registering in the competition.

## **2. Introduction**

This Handbook is issued by British Skydiving,

- as an information source for British Skydiving Chief Judges,
- to be used by the British Skydiving Chief Judge to perform their duties at British Skydiving Competitions.

The British Skydiving Chief Judge is appointed by the Judges Coordinator in consultation with the EPC (Elite Performance Committee).

## **3. British Skydiving Chief Judge Duties**

### **3.1 Before the Event**

The British Skydiving Chief Judge (CJ):

- a. Will obtain a copy of the Sporting Code, General Section and Section 5, the Competition Rules for the Event, and be thoroughly familiar with the contents of all of them. Highlight any information to the Judges that they need to be aware of ahead of the competition.
- b. The CJ email will be passed to the Host DZ by the Judges Coordinator and will be the point of contact for that event.
- c. Will familiarise themselves with the Scoring System to be used and determine any specific requirements or assistance needed.
- d. Will coordinate if required accommodation travel arrangements, clothing sizes, special needs (diet) and any other relevant details or requirements such as additional support staff.

### **3.2 On Arrival at the Event**

The Chief Judge:

- a. Will arrive in sufficient time to fulfil all the duties required of a CJ and no later than two hours prior to the competitors brief for Nationals. For some competitions the CJ may be required to set up the scoring system.
- b. Will meet with all competition officials and support staff.
- c. Will ensure that a scoreboard is in place; verify that the judging rooms are suitable and fully equipped (copying machines, printers, stationary and office supplies) and that the scoring system is operational before the start of the Competition.
- d. Will ensure that suitable toilets, a rest area, refreshments (water, coffee), air conditioning, etc. are available for all judges.
- e. Will verify the arrival of all judges.

- f. Will determine communication methods both at the drop zone and at the hotel(s) to ensure that judges are aware of the daily programme, timetable.
- g. Collect Judges Logbooks.
- h. Will inform the Organiser and that all is in working order.
- i. Will conduct any relevant draw (s) as required by the competition rules.
- j. Will attend the Competition Brief together with the EJs (If applicable) and Judges and, in liaison with the organiser, will brief the competitors, as necessary, and introduce their panel of judges.

### **3.3 During the Event**

The Chief Judge:

- a. Will conduct a daily judges meeting (morning and/or evening).
- b. Will ensure compliance with the FAI Sporting Code and competition rules during the competition working as necessary with the meet director and other competent personnel.
- c. Will control the evaluation of score sheets and will ensure prompt publication of the results on the official scoreboard. If an electronic judging and scoring system is used with public viewing, he also needs to monitor it.
- d. If a potential National Record is established during the competition, they complete the relevant paperwork for the Team or individual so the Team or individual can submit the record.

### **3.4 At the Conclusion of the Event**

The Chief Judge:

- a. Will ensure that the master copy of the final results goes to the Judges Coordinator and British Skydiving in an acceptable format. (Spreadsheet or InTime Print).
- b. Will ensure that all Registration Documents are sent to British Skydiving.
- c. Will attend and ensure that the panel of judges also attend any competitors meeting if organised.
- d. Will conduct a judges meeting to discuss issues that may have arisen during the event, and any recommendations from this meeting shall be forwarded to the Judges Coordinator and EPC.
- e. Will, together with the Event Judge's, provide feedback to each member of the Judges.
- f. Panel regarding his or her performance and sign off their logbooks after checking entry.
- g. Will, ensure that all competition judging evidence is in the relevant folders for British Skydiving or the Judges Coordinator to uploading onto the British Skydiving shared area.

- h. Will provide Judges with relevant information concerning the Prize Giving (time, dress code, etc.)

### **3.5 AFTER THE EVENT**

The Chief Judge:

- a. Must submit a report to the Judges Coordinator, the Chair of EPC and Secretary of EPC within 30 days of the completion of the competition so that can be available for next EPC meeting.





## **Annex A -Judge Travel Plans**

NAME  
PHONE N°  
ARRIVAL DATE  
TIME DEPARTURE  
DATE



## **Annex B-Minimum Competition Equipment Requirements**

### **VIDEO REQUIREMENTS**

1. Video Controller Procedure
2. Videographer Dubbing Procedure in place
3. Video Slate (digital) or white board (team number/round) If required.

### **GENERAL**

1. Official Scoreboard
2. Re-jump Notification

### **EVENT SPECIFIC - ACCURACY LANDING EVENT**

1. Accuracy (Target) score Sheet
2. Wind Velocity/Direction record (if electronic system not used) Anemometer.
3. Target (confirm in accordance with rules/Location, size etc).
4. Windsock, streamers.
5. Electronic pads, scoring display (test).
6. AMD and Control pad.
7. Red Flags.
8. Public Scoring Display.
9. Radios.
10. Shade area with table and chairs for observing judges and scoring team.
11. Grass Paint

### **FORMATION SKYDIVING**

1. Judges Laptops
2. Competition Draw – Verify before distribution.
3. Electronic Scoring System – Verify competition setup (Working Time etc.)
4. Electronic Scoring System – Verify Team Name & Number setup
5. Judge's Score Sheets (if not electronic)

### **CANOPY FORMATION**

1. Judges Laptops.
2. Competition Draw – Verify before distribution.
3. Electronic Scoring System – Verify competition setup (Working Time etc.)
4. Electronic Scoring System – Verify Team Name & Number setup.
5. Judge's Score Sheets (if not electronic).

### **ARTISTIC EVENTS**

1. Judges Laptops.
2. Competition Draw – Verify before distribution.
3. Electronic Scoring System – Verify competition setup (Working Time/Country/Number).
4. Electronic Scoring System – Verify Team Name & Number setup.
5. Judge's Score Sheets (if not electronic).
6. Collation sheets/Calculator (if not electronic).

### **CANOPY PILOTING**

1. Judges Laptops.
2. Draw for aircraft load & pass assignment (exit order determined by competitors).
3. Verify Course Set-up.

4. Electronic Scoring System (Speed) Verify operation – names & numbers.
5. Camera set-up (check positions with EJ),
6. Judge's Score Sheets.
7. Judge's Scoring flags.
8. Marking Devices (Distance).
9. Public Scoring Display (if available).
10. Anemometer – Verify function -location.
11. Windsack and streamers – check positions with EJ.
12. Red and yellow penalty flags or cards.
13. Emergency Flare Canisters.
14. Whistle.
15. Radio or telephone for Chief Judge and Event Judges.
16. Shade area with table and chairs for scoring team and judges

#### WINGSUIT FLYING

1. Flysight.
2. Starting order for Performance and Acro Draw for Acro, Draw for Performance.
3. Electronic Scoring Systems Verify operation – names & numbers PLD devices check and mounting with correct numbers.
4. Suitable Tape for PLD mounting, Suitable Marker.
5. Judge's Check lists for Helmet logistics.
6. Scale for weight check.
7. Public Scoring Display (if available).
8. Helmet storage area with recharge facilities.
9. Zip ties for marking Wingsuits.
10. Clippers.
11. Shade area with table and chairs for collecting helmets and distribution SPEED SKYDIVING.
12. Flysight.
13. Starting order.
14. Electronic Scoring Systems Verify operation – names & numbers.
15. PLD devices check and mounting with correct numbers.
16. Judge's Check lists for Helmet logistic.
17. Scale for weight check.
18. Public Scoring Display (if available).
19. Helmet storage area with recharge facilities.
20. Suitable Tape for PLD mounting, and Suitable Marker.
21. Shade area with table and chairs for collecting helmets and distribution.



***Maintaining the highest safety standards in our sport.***