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British Skydiving Chief Judge Handbook

2020 Edition
Effective 1 May 2020
2020 CHIEF JUDGE HANDBOOK

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This document, the Chief Judge Handbook, 2020 Edition, takes effect on the 1 May 2020.

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Special note: The use of the words he or his in this document does not imply gender but is used in place of he/she or his/her

1. BRITISH SKYDIVING AUTHORITY

The competition will be conducted under the authority granted by British Skydiving, according to the regulations of the Sporting Code of the FAI, General Section, and Section 5 as approved by the ISC and validated by the FAI, and these rules. Discipline Rules produced by British Skydiving. All participants accept these rules and the British Skydiving regulations as binding by registering in the competition.

2. INTRODUCTION

This Handbook is issued by British Skydiving,
-as an information source for British Skydiving Chief Judges,
-to be used by the British Skydiving Chief Judge to perform their duties at British Skydiving Competitions.

The British Skydiving Chief Judge is appointed by the Judges Coordinator in consultation with the EPC (Elite Performance Committee)

3. BRITISH SKYDIVING CHIEF JUDGE DUTIES

3.1 BEFORE THE EVENT

The British Skydiving Chief Judge (CJ):

Will obtain a copy of the Sporting Code, General Section and Section 5, the Competition Rules for the Event, and be thoroughly familiar with the contents of all of them.

The CJ email will be passed to the Host DZ by the Judges Coordinator and will be the point of contact for that event.

Will familiarise themselves with the Scoring System to be used and determine any specific requirements or assistance needed.

Will coordinate if required accommodation travel arrangements, clothing sizes, special needs (diet) and any other relevant details or requirements such as additional support staff.

3.2 ON ARRIVAL AT THE EVENT

The Chief Judge:

Will arrive in sufficient time to fulfil all the duties required of a CJ.

Will meet with all competition officials and support staff.

Will ensure that a scoreboard is in place; verify that the judging rooms are suitable and fully equipped (copying machines, printers, stationary and office supplies) and that the scoring system is operational before the start of the Competition.

Will ensure that suitable toilets, a rest area, refreshments (water, coffee), air conditioning, etc. are available for all judges.

Will verify the arrival of all judges.

Will determine communication methods both at the drop zone and at the hotel(s) to ensure that judges are aware of the daily programme, time-table.

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Collect Judges Log books

Will inform the Organiser and that all is in working order.

Will conduct any relevant draw (s) as required by the competition rules.

Will attend the Competition Brief together with the EJs (If applicable) and Judges and, in liaison with the organiser, will brief the competitors, as necessary, and introduce his panel of judges.

3.3. DURING THE EVENT

The Chief Judge:

Will conduct a daily judges meeting (morning and/or evening).

Will ensure compliance with the FAI Sporting Code and competition rules during the competition working as necessary with the meet director and other competent personnel.

Will control the evaluation of score sheets and will ensure prompt publication of the results on the official scoreboard. If an electronic judging and scoring system is used with public viewing, he also needs to monitor it.

3.4. AT THE CONCLUSION OF THE EVENT

The Chief Judge:

Will ensure that the master copy of the final results goes to the Judges Coordinator and British Skydiving in an acceptable format. (Spreadsheet or InTime Print)

Will ensure that all Registration Documents are sent to British Skydiving.

Will attend and ensure that the panel of judges also attend any competitors meeting if organised.

Will conduct a judges meeting to discuss issues that may have arisen during the event, and any recommendations from this meeting shall be forwarded to the Judges Coordinator and EPC.

Will, together with the Event Judge's, provide feedback to each member of the Judges Panel regarding his or her performance and sign off their log books after checking entry.

Will, ensure that all competition judging evidence is transferred to the Judges Coordinator for uploading onto the British Skydiving shared area.

Will provide Judges with relevant information concerning the Prize Giving (time, dress code, etc.)

3.5. AFTER THE EVENT

The Chief Judge:

Must submit a report to the Judges Coordinator, the Chair of EPC and Secretary of EPC within 30 days of the completion of the competition so that can be available for next EPC meeting.

NAME
PHONE N°
ARRIVAL DATE
TIME DEPARTURE
DATE

POSITION NAME EMAIL
MEET DIRECTOR
SCORING SYSTEM
MANIFEST
EVENT JUDGE
EVENT JUDGE
JUDGE
JUDGE
JUDGE
JUDGE
JUDGE
JUDGE
JUDGE
JUDGE
JUDGE
JUDGE
JUDGE
JUDGE
CP TECHNICAL DIRECTOR
CP COURSE DIRECTOR

MINIMUM

COMPETITION EQUIPMENT REQUIREMENTS

VIDEO REQUIREMENTS

- Video Controller Procedure
- Videographer Dubbing Procedure in place
- Video Slate (digital) or white board (team number/round) If required.

GENERAL

- Official Scoreboard
- Rejump Notification

EVENT SPECIFIC

ACCURACY LANDING EVENT

- Accuracy (Target) score Sheet
- Wind Velocity/Direction record (if electronic system not used) Anemometer
- Target (confirm in accordance with rules/Location, size etc.)
- Wind sock, streamers
- Electronic pads, scoring display (test)
- AMD and Control pad
- Red Flags
- Public Scoring Display
- Radios
- Shade area with table and chairs for observing judges and scoring team

Judges Laptops

-

Competition Draw – Verify before distribution

-

Electronic Scoring System – Verify competition setup (Working Time etc.)

-

Electronic Scoring System – Verify Team Name & Number setup

Judge's Score Sheets (if not electronic)

CANOPY FORMATION

Judges Laptops

-

Competition Draw – Verify before distribution

-

Electronic Scoring System – Verify competition setup (Working Time etc.)

-

Electronic Scoring System – Verify Team Name & Number setup

Judge's Score Sheets (if not electronic)

ARTISTIC EVENTS

Judges Laptops

-

Competition Draw – Verify before distribution

-

Electronic Scoring System – Verify competition setup (Working Time/Country/Number)

-

Electronic Scoring System – Verify Team Name & Number setup

-

Judge's Score Sheets (if not electronic)

-

Collation sheets/Calculator (if not electronic)

Judges Laptops

•

Draw for aircraft load & pass assignment (exit order determined by competitors)

•

Verify Course Set-up

•

Electronic Scoring System (Speed) Verify operation – names & numbers

•

Camera set-up (check positions with EJ)

•

Judge's Score Sheets

•

Judge's Scoring flags

•

Marking Devices (Distance)

•

Public Scoring Display (if available)

•

Anemometer – Verify function -location

•

Windsock and streamers – check positions with EJ

•

Red and yellow penalty flags or cards

•

Emergency Flare Canisters

•

Whistle

•

Radio or telephone for Chief Judge and Event Judges

•

Shade area with table and chairs for scoring team and judges

WINGSUIT FLYING

Flysights

Starting order for Performance and Acro

Draw for Acro, Draw for Performance

Electronic Scoring Systems Verify operation – names & numbers

SMD devices check and mounting with correct numbers

White Gaffer Tape for SMD mounting, Black Marker

Judge's Check lists for Helmet logistics

Scale for weight check

Public Scoring Display (if available)

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Helmet storage area with recharge facilities

•

Zip ties for marking Wingsuits

-

Clippers

-

Shade area with table and chairs for collecting helmets and distribution

SPEED SKYDIVING

Flysights

-

Starting order

-

Electronic Scoring Systems Verify operation – names & numbers

-

SMD devices check and mounting with correct numbers

-

Judge's Check lists for Helmet logistic

-

Scale for weight check

-

Public Scoring Display (if available)

-

Helmet storage area with recharge facilities

-

White Gaffer Tape for SMD mounting, Black Marker

Shade area with table and chairs for collecting helmets and distribution

REJUMP FORM

Title & Location of Competition

DATE:

ROUND:

COMPETITOR/TEAM NAME:

REASON:

SIGNATURE OF CHIEF JUDGE: